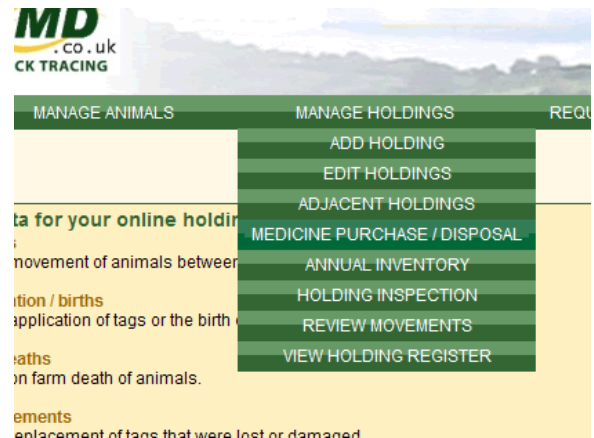


How To Record Medicine Purchases & Disposal

You can use NLMD-LT to record medicine purchases & disposal for your online medicine book.

After logging into NLMD-LT, under the “Manage Holdings” menu option, select “Medicine Purchase / Disposal”



Purchasing Medicines

To record the purchase of medicines, click the “Purchase New Medicine” button at the top.

Medicine Details
Enter the details about the medicine being purchased. Select the holding the medicine is purchased from. Values must be specified for fields followed with the * symbol.

Holding CPH*

Purchase Date*

First enter the holding CPH the medicine was purchased for and the purchase date.

Next select the medicine name from the NLMD-LT standard list. This list is populated by a recent download from the Veterinary Medicines Directorate (VMD).

Medicine*

Medicine Batch Number*

Supplier

Expiry Date*

Amount Purchased*

Purchase Cost (£)

Then enter the amount purchased and details about the medicine.

Click the “Save” button to submit the purchase request. You can now record the treatment of animals with this medicine by using the Administer Treatment page.


Disposal of Medicines

To record the disposal of an existing medicine in stock, first find the medicine to be disposed in the grid and click the “Dispose” button.

Holding CPH View

Medicine	Batch No	Date Purchased	Total In Stock	Unit	Date Expires		
1:3 Concentrate Teat Dip/Teat Spray Solution and Udder Wash 2.15% w/v	B2	09/11/2011	34.01	Tubes	01/11/2012	<input type="button" value="View"/>	<input type="button" value="Dispose"/>
Albensure 2.5% w/v SC Oral Suspension	SHEEP_CAT_1	01/11/2011	950.00	Millilitres	02/11/2011	<input type="button" value="View"/>	<input type="button" value="Dispose"/>
Ketosaid 99.96% w/w Oral Solution	CATSHIP_2	01/11/2011	960.00	Millilitres	30/11/2011	<input type="button" value="View"/>	<input type="button" value="Dispose"/>
Amoxyphen LA 150 mg/ml Suspension for Injection	133711-2	01/11/2011	1000.00	Millilitres	30/11/2011	<input type="button" value="View"/>	<input type="button" value="Dispose"/>

Disposal Details
Enter the disposal details, a disposal date and amount must be specified.

Disposal date* 

Disposal Amount* Millilitres or Remaining amount in stock

Disposal Reason

Disposal Method

Now select the disposal date and amount.
You can also optionally enter the reason and disposal method.

Click the "Save" button to submit the disposal request.

Details of the medicine purchases and disposal are displayed in your medicine book, to view this select Reports > Medicine Purchase & Disposal.